

PANGUITCH CITY COUNCIL MINUTES

SEPTEMBER 14, 2004

6:30 P.M.

LIBRARY CONFERENCE ROOM

25 SOUTH 200 EAST

PANGUITCH, UTAH 84759

Present at the City Council meeting were Mayor Janet Oldham, City Manager Allen K. Henrie, City Recorder Cindy B. Johnson, City Council Members J. Arthur Cooper, Denny Orton, John Orton, Leland Pollock and Attorney Wallace A. Lee. Randy Hatch was absent.

OPENING CEREMONY The opening ceremony was conducted by Denny Orton.

ADOPTION OF THE AGENDA

Art Cooper moved, seconded by Leland Pollock to adopt the agenda as outlined. The motion passed with all in favor.

APPROVAL OF THE MINUTES

Art Cooper moved, seconded by to approve the minutes as corrected. The motion passed with all in favor.

UP COMING MEETINGS A Main Street meeting will be held in Richfield Utah on October 7th and 8th. Panguitch Main Street is sending two representatives from their organization. The city council would like to have Art Cooper attend also. The cost of the conference is \$125.00.

Leland Pollock moved, seconded by John Orton to approve attendance by Council Member Art Cooper for at the Main Street Conference in Richfield, Utah. The motion passed with all in favor.

EAGLE SCOUT PROJECT – COLIN SMITH Colin Smith was in attendance accompanied by fellow scouts and leaders to present and get approval for his eagle scout project. He would like to remove the existing fire pit at the fairgrounds to a more suitable place. The area behind the fair building would be a real good place to relocate the pit. It is out of the way and would be much

safer. Colin is going to contact Dennis Davis for some advice as to how this should be done.

The city was in favor of this eagle scout project and has discussed moving it for some time. The council is in favor of this eagle scout project.

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John Orton moved, seconded by Denny Orton to approve Colin Smiths eagle scout project of relocating the pit to a more suitable location behind the county fair building. The city will cover the cost of the project. The motion passed with all in favor.

BASEBALL/SOFTBALL - GREG EXCELL Greg Excell did not come, therefore, there was no discussion on this item.

HARLEY DAVIDSON - RANDY SPARROW Randy Sparrow was in attendance and to present a plaque of appreciation to Panguitch City for the HOG Festival. He also thanked the community for the hospitality that was shown to the riders. Randy reported how successful and fun this event was for their group they would like to come again.

Randy asked of there were any problems pertaining to the HOG rally. It is probable that the city may get this rally every two years. Mayor Oldham thanked the group for coming and stated that the city would love to host this festival again. It was a great impact on our community and area around us.

INDUSTRIAL PARK/ECONOMIC DEVELOPMENT Mayor Oldham and City Manager Allen K. Henrie met with Utah Power and Light economic development professional to see if there was something we could do to encourage economic development in Panguitch. A meeting will be held to discuss economic development with the community.

OVERTIME - EMPLOYEES AND SOCIAL HALL Allen K. Henrie reported on some information he learned in a meeting with Utah Local Government Trust regarding overtime.

Allen prepared some information regarding what he learned in the meeting and shared it with the council.

Overtime policy -

1. Follow Panguitch City Policies and Procedures Manual
2. Overtime given to all employees (The maintenance crew earn time and a half for overtime, however, the office staff has never been given time and a half for their overtime hours worked).

3. No overtime allowed for "convenience". Overtime allowed for city emergencies, required meetings, special events etc. Overtime to be approved by Mayor or City Manager.

4. Overtime based on a 40 hour week.

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5. Social Hall: A. Hire someone to open social hall 3 hours per night with exception for major activities. B. Or, require employee to watch social hall and take time off during the week. C. Or, close the social hall.

6. City Manager: City Manager serves at the will of the city council. Most city managers are exempt employees. As there was no direction when I (Allen) started with the city I (Allen) have always kept track of my vacation, sick leave, comp time, etc. I (Allen) have never taken time and a half for comp time accrued. For your information I (Allen) currently have 254 hours of vacation, 544 hours of sick leave and 31 hours of comp time accrued.

Suggestions were made as to how to handle this overtime issue. A question was asked regarding office hours and wondered if we should change them. Denny Orton would like to hold a workshop to discuss overtime pay.

Denny Orton moved, seconded by Art Cooper to advertise for a social hall monitor and set up a time for a workshop to discuss and go over this issue further. The motion passed with all in favor.

BALLOON FESTIVAL Steve and Janine Fellows have resigned from doing the balloon festival. Main Street committee feels they can hold this festival just fine. Main Street manager Jess Johnson hopes to have the city and the main street committee work together to make this work.

Mayor Oldham expressed her sincere thanks to the main street program and those who make all of the events happen.

ADVERTISING – MOTEL BOOK – PANGUITCH CITY, MAIN STREET & TRIPLE "C."

A gentleman has approached Allen K. Henrie regarding an information booklet for all of the motels to place in their rooms. The cost of the book is \$400.00 per year and the county would pay half. This is an excellent way to get information out to the tourists staying in the area.

Leland Pollock moved, seconded by Art Cooper to advertise in this motel book with information about Main Street, Events and the Color Country Complex. The motion passed with all in favor.

VOLUNTEER DINNER The city would like to have a dinner for all of the volunteers in our community. The dinner is to thank everyone who donates their time to make all of the events in the community such a great success. The city wants to thank anyone for any type of donation they make to make things happen.

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Denny Orton moved, seconded by Leland Pollock to hold a volunteer dinner on November 10, 2004 at 6:00 p.m. at the county fair building. The motion passed with all in favor.

OLD FIRE STATION - REPORT FROM PLANNING AND ZONING Allen K. Henrie reported on the planning and zoning meeting that was held to discuss the old fire station and how much it appraised for. The appraisal came in at \$148,000.00 which includes the old ambulance bay, fire truck bay, city shop and meeting room.

The planning and zoning board recommends that the city keep the old fire station at the present time and support Ryan Orton's proposal for the business endeavors. However, the planning commission feels this is not a suitable location for this type of business on main street and encourage the city to help him find a different location.

Mayor Oldham would like to call Ryan Orton and discuss other options and let him know that the city wants to all we can to help him bring this business into our community. City Manager Allen K. Henrie will call Ryan Orton and discuss other possible locations that may work for him.

BUSINESS LICENSE

- MANDY SOPER-WEDDING - Mandy has requested a business license for wedding rentals, backdrops, table clothes and resale wedding items.

Denny Orton moved, seconded by Art Cooper to approve the business license for "Make it a Memory". They must adhere to all local and state requirements. The motion passed with all in favor.

- **WAYNE AND DWAYNE CONTRACTING** - Wayne and Dwayne Sawyer have applied for a business licence to do contracting work. The name of the company will be Big "S" Construction.

Leland Pollock moved, seconded by Denny Orton to approve the business license for Big "S" Construction. They must adhere to all local and state requirements. The motion passed with all in favor.

MULTI PURPOSE EVENT CENTER The monster truck show on Saturday night had a good crowd in attendance. We lost money, but they put on a really good show that everyone seemed to enjoy. The cost of the show was \$10,000.00 plus advertising. Sponsorship money taken in for the event was \$1,700.00 plus gate sales and concessions. There was good attendance from all over the county.

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The gentleman who was in charge of the demolition derby during the county fair and the monster truck show held in June would like to come back next year. The city would really like him to come back. He did a wonderful job on both events.

Allen K. Henrie reported on some upcoming events.

PENDING BUSINESS The pending business list was edited.

DEPARTMENT REPORTS The council went over the police reports.

Art Cooper moved, seconded by Leland Pollock to accept the police reports for the month of August 2004. The motion passed with all in favor.

Broken Windshield - A citizen in town got his window broken from the chips on the city streets. It seems there is a lot of extra chips on some of the roads.

Social hall air conditioner - Marshall's heating and air donated some air conditioners for the social hall. The city is really grateful for the needed donation.

Roads – Allen K. Henrie reported on the chip seal being done on the city streets. We were able to do all of the streets.

Airport Bid Opening – A bid was received regarding tearing down or relocating the existing hangers at the airport. This would cost approximately \$19,000.00.

IHC – Panguitch City will be given a physical fitness award on September 21st, 2004. Council Member Art Cooper will attend to accept the award on behalf of Panguitch City Council.

Water meters – The city is going to read the meters one more time unless we get a heat wave. (ha ha ha)

Secondary Water – We need to provide information regarding how the secondary water is distributed/allocated to the framers vs. homes in our next newsletter.

Arena lights – Someone continues to turn on the outdoor arena lights. This costs the city a lot of money due to the demand charge. The maintenance crew will do something to eliminate this problem.

Annexation – The city needs to continue working on annexation areas around the city.

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Motel problem – The city has received several complaints regarding a motel in town who is quoting a price over the phone and raising the cost when the customer checks in. A suggestion was made to turn in the motel to Triple A. Attorney Lee is looking into this. Scott Christensen will contact Randy Sparrow (HOG Rally organizer) to see if anyone in his group kept their receipt when they stayed at this motel in question.

Triple C – Garfield County will be paving and landscaping at the event center. They would like to begin this project as soon as possible.

Airport – Allen K. Henrie approved payment on the airport.

CURRENT BILLS The council reviewed the current bills to be paid.

Art Cooper moved, seconded by Leland Pollock to pay the current bills, less the coke bill until further investigation. The motion passed with all in favor.

ADJOURNMENT

Meeting adjourned at 10:15 p.m.

Janet Oldham, Mayor

Cindy Johnson, City Recorder