

PANGUTCH CITY COUNCIL MINUTES

JANUARY 13, 2004

6:30 P.M.

LIBRARY CONFERENCE ROOM

25 SOUTH 200 EAST

PANGUTCH, UTAH 84759

Present at the City Council meeting were Mayor Janet Oldham, City Manager Allen K. Henrie, City Recorder Cindy B. Johnson, City Council Members Art Cooper, Randy Hatch, Denny Orton, John Orton, Leland Pollock and Attorney Wallace A. Lee. Those in the audience were Scott Christensen, Sal Luca, Jeanie Roseau, Laura Mosdell and Debbie Hatch.

PLEDGE The pledge was lead by Leland Pollock.

PRAYER The prayer was offered by Leland Pollock.

ADOPTION OF THE AGENDA

Leland Pollock moved, seconded by Randy Hatch to adopt the agenda as outlined. The motion passed with all in favor.

APPROVAL OF THE MINUTES

Leland Pollock moved, seconded by Art Cooper to approve the minutes as corrected. The motion passed with all in favor.

UP COMING MEETINGS

A. Rural Water Conference in St. George on February 24th to 27th. This is a good conference for the maintenance crew. The attendance of the meetings goes towards their CEU hours needed to retain their certifications.

Randy Hatch moved, seconded by Art Cooper to allow the three maintenance employees attend the Rural Water Conference in St. George on February 24th to 27th of February.

B. There is a group coming to have a meeting to discuss fire burning that will be taking place in the future. Everyone is encouraged to attend. The meeting

will be held at 4:30 p.m. to 6:30 p.m. on January 27, 2004 before the next city council.

PANGUITCH CITY COUNCIL MINUTES

JANUARY 13, 2004

PAGE 2

ORDINANCE 2004-1 RENEWAL OF COUNCIL TIME & DATES

Leland Pollock moved, seconded by John Orton to approve ordinance 2004-1 establishing times and dates of city council unless otherwise posted. The motion passed with all in favor.

ORDINANCE 2004-2 RENEWAL OF UTAH CRIMINAL CODES

Art Cooper moved, seconded by Leland Pollock to approve ordinance 2004-2 renewal of the Utah Criminal Code. The motion passed with all in favor.

APPOINTMENTS/ASSIGNMENTS OF CITY OFFICIALS & STAFF

ADMINISTRATION

MAYOR - Janet Oldham

MAYOR PRO-TEMPORE - Leland Pollock

**CITY MANAGER/AIRPORT MANAGER/ECONOMIC DEVELOPMENT - Allen K.
Henrie**

CITY RECORDER - Cindy B. Johnson

LIBRARIAN/DEPUTY RECORDER - Donna Osborn

CITY TREASURER - Carla Farnsworth

PUBLIC WORKS DIRECTOR - David V. Owens

MAINTENANCE/PARKS - Kory B. Owens

MAINTENANCE/ANIMAL CONTROL - Troy Pollock

**MULTI PURPOSE CENTER MARKETING DIRECTOR/MANAGER - Scott
Christensen**

**PANGUITCH CITY COUNCIL MINUTES
JANUARY 13, 2004
PAGE 3**

MAIN STREET MANAGER - Sal Luca

CITY ATTORNEY - Wallace A. Lee

JUSTICE OF THE PEACE/ASSISTANT FIRE CHIEF - Russell B. Bulkley

FIRE CHIEF - Dave Dodds

RECREATIONAL DIRECTOR - Greg Excell

CROSSING GUARD - Stacy Dalton

JANITORIAL - Jeannie Henrie, Justin Hatch, Erma Galloway & Mack Oetting

Art Cooper moved, seconded by Leland Pollock to reappoint the current city staff positions listed above for the 2004 year. The motion passed with all in favor.

PANGUITCH CITY COUNCIL COMMITTEE ASSIGNMENTS FOR 2004

**AIRPORT, NATURAL GAS, SANITATION, SEWER, ANIMAL CONTROL, PLANNING
AND ZONING**

Chairman - Randy Hatch

ECONOMIC DEVELOPMENT, B.I.C., COMMUNICATION, HOSPITAL BOARD

Chairman - John Orton

YOUTH CITY COUNCIL, LIBRARY, ARTS, BEAUTIFICATION, MAIN STREET BOARD

Chairman - Art Cooper

STREETS, SIDEWALKS, CULINARY WATER, SECONDARY WATER

Chairman Denny Orton

**PARKS, RECREATION, BUILDINGS, CANYON COUNTRY COMPLEX EXECUTIVE
COMMITTEE**

Chairman - Leland Pollock
PANGUITCH CITY COUNCIL MINUTES
JANUARY 13, 2004
PAGE 4

PUBLIC SAFETY, LAW ENFORCEMENT, FIRE, CIVIL DEFENSE
Mayor Janet Oldham

The city council members accepted their assignments made by Mayor Oldham.

DISCLOSURE STATEMENTS FROM OFFICIALS City recorder Cindy Johnson asked all of the council members to complete the disclosure statement and turn them into the office as soon as possible. Allen Henrie will notarize the disclosure statements for the 2004 and will file them in their personnel file.

HOLIDAY SCHEDULE

HOLIDAY SCHEDULE FOR 2004

NEW YEARS

JANUARY 1ST (SATURDAY)
EMPLOYEES WILL TAKE DECEMBER 31ST

HUMAN RIGHTS DAY

JANUARY 19TH (MONDAY)

PRESIDENT'S DAY

FEBRUARY 16TH (MONDAY)

MEMORIAL DAY

MAY 31ST (MONDAY)

INDEPENDENCE DAY

JULY 4TH (SUNDAY)
EMPLOYEES WILL TAKE JULY 5TH (MONDAY)

PIONEER DAY

JULY 24TH (SATURDAY)
EMPLOYEES WILL TAKE JULY 23RD (FRIDAY)

LABOR DAY

SEPTEMBER 6TH (MONDAY)

COLUMBUS DAY

OCTOBER 11TH (MONDAY)

**PANGUITCH CITY COUNCIL MINUTES
JANUARY 13, 2004
PAGE 5**

**HARVEST DAY
OCTOBER 18TH (MONDAY)**

**VETERANS DAY
NOVEMBER 11TH (THURSDAY)**

**THANKSGIVING
NOVEMBER 25TH & 26TH (THURSDAY & FRIDAY)
EMPLOYEES WILL TAKE FRIDAY THE 26TH, USING A PERSONAL DAY**

**CHRISTMAS
DECEMBER 25TH (SATURDAY)
EMPLOYEES WILL TAKE 24TH (FRIDAY)**

Leland Pollock moved, seconded by John Orton to approve the Holiday schedule listed above. The motion passed with all in favor.

2004 CALENDAR OF EVENTS & NEWSLETTER Allen K. Henrie informed the city council that the office staff will be sending a newsletter out the first part of February. He asked the council to let the office staff know if they have information they would like added. The staff will also try to get a calendar of events ready to send with the newsletter.

INMATE LABOR PROGRAM Leland Pollock addressed this item informing the city council that he has great concern regarding the freeze on inmate labor which we have been using for the big events. If the city hires a guard to be with the inmates they may allow inmate labor. This program is only available for government entities. A letter has been prepared to sent to the state expressing how pleased we have been with the inmate labor.

BUSINESS LICENSE REQUEST - SAL LUCA TAX PREPARATION

Leland Pollock moved, seconded by Art Cooper to approve the business license request for Sal Luca Tax Preparation pending a recommendation by the Planning and Zoning Committee and signatures from neighbors. This is for a home occupation permit also. The motion passed with all in favor.

SIGNS

A. HOME OCCUPATION SIGNS - There has been a request to address at the current ordinance only allowing a 12x12 sign at their home. Request is to allow a larger sign.

PANGUITCH CITY COUNCIL MINUTES

JANUARY 13, 2004

PAGE 6

B. BILLBOARDS - There was a lot of discussion regarding billboards. Sal Luca (Main Street Manager) would like to redo the current proposed billboard. A committee was set up to help with the design. The committee members are Leland Pollock, Art Cooper and Sal Luca.

MAIN STREET MOVE TO OLD FIRE STATION - SAL LUCA Sal Luca would like to move the main street office from the BIC Building to the old fire station. Sal feels the main street office needs to be located on main street. There is a maintenance issue regarding the old fire station. Several people have shown an interest in purchasing the building. One proposal made included leasing back to the city for one dollar per year until the city could obtain a shop.

RESOLUTION - PURCHASE OF SURPLUS PROPERTY The city needs a resolution to purchase surplus property. We have been assigned a number and we need the city council's approval for this resolution.

Art Cooper moved, seconded by Leland Pollock to approve a resolution to allow the city to purchase surplus property. The motion passed with all in favor.

MULTI PURPOSE CENTER

A. APPOINTMENT OF RICK SWANGER AS AN AT LARGE MEMBER OF THE MULTI PURPOSE CENTER EXECUTIVE COMMITTEE.

Rick Swanger served on the executive board committee as a council member. He was not reelected however, if no one objects he would like to continue serving on the board.

There was a lot of discussion regarding the number of members on the executive board. At the present time there are six members.

Art Cooper moved, seconded by Leland Pollock to add Rick Swanger and to cap the amount of board members to seven. The motion passed with all in favor.

There was further discussion regarding an odd number on the board Several suggestions were made to solve this problem.

PANGUITCH CITY COUNCIL MINUTES

JANUARY 13, 2004

PAGE 7

WATER PROJECT - PAY REQUEST MULTI PURPOSE EVENT CENTER There are approximately two weeks left for cleanup in the spring. There will be around 50 to 60 thousand dollars left for repair on the old water tanks. This is grant money and if we

don't use it we lose it. JDM has submitted pay request #9 in the amount of \$38,355.21. There will be no payment made to JDM until the city verifies that all of the subcontractors have been paid in full.

Art Cooper moved, seconded by Randy Hatch to fund pay request #9 in the amount of \$38,355.21 with provision that all of the requirements are met. The motion passed with all in favor.

PENDING BUSINESS The pending business list was edited. Take broken windows off of the list and add thermometer to the list.

DEPARTMENT REPORTS The police reports and the JP fines report were reviewed by the city council.

Art Cooper moved, seconded by Leland Pollock to accept the police reports and the JP fines report. The motion passed with all in favor.

Sporting events - Leland Pollock informed the new council members about the sporting events and like to see the city help with paying the umpires and referees.

CURRENT BILLS The council reviewed the current bills to be paid.

Leland Pollock moved, seconded by Art Cooper to pay the current pay bills. The motion passed with all in favor.

ADJOURNMENT

The Meeting adjourned at 8:50 p.m.

Janet Oldham, Mayor

Cindy Johnson, City Recorder