

PANGUITCH CITY COUNCIL MINUTES

**JANUARY 12, 2010
CITY COUNCIL - 6:30 P.M.**

**LIBRARY CONFERENCE ROOM
25 SOUTH 200 EAST
PANGUITCH, UTAH 84759**

Present at the City Council meeting were Mayor Janet Oldham, City Manager Allen K. Henrie, City Recorder Cindy Breinholt, City Council Members Eric Houston, John Orton, Nick Reynolds, Tim Smith and Lori Talbot. Attorney Barry Huntington was absent.

OPENING CEREMONY

Allen K. Henrie conducted the opening ceremony.

ADOPTION OF THE AGENDA

Eric Houston moved, seconded by Tim Smith to adopt the agenda as outlined. The motion passed with all in favor.

APPROVAL OF THE MINUTES

John Orton moved, seconded by Eric Houston to approve the minutes as corrected. The motion passed with all in favor.

UP COMING MEETINGS

TRIPLE C MEETING - 1/21/2010 - 9:00 A.M. - There is a Triple C meeting scheduled for 1/21/2010 at 9:00 a.m. at the city office.

ULCT - is holding a Local Government training day on January 30, 2010 from 9:30 to 11:30 a.m.

POLICE REPORT Sheriff Danny Perkins handed out the police report for the month of December 2009. He reported 2009 was very busy, and 109 court cases were filed. He asked that we give him the dates for any upcoming events.

SKATE BOARD PARK Celeste Scott was in attendance to discuss the matching funds for the skate board park. Celeste has done a good job raising money for this project and is asking the city to contribute \$20,000.00.

John Orton has concerns about using the proper equipment.

Mayor Janet Oldham feels it is a good thing for the community.

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Tim Smith moved, seconded by Nick Reynolds to commit \$20,000.00 from the city with \$10,000.00 to come out of the current year's budget and \$10,000.00 to come out of the budget which begins July 1, 2010. The motion passed with all in favor.

BID OPENING FOR ELECTRICAL AT TRIPLE C The bids were opened for the lighting project at the Triple C. They are as follows:

Kin Ross Electrical - \$5,830.25
Sparx Electric - \$3,999.00
Total Electrical - \$10,386.00
Desert Electrical - \$5,030.00
ACDC - \$8,800.00

Sparx Electric is the apparent low bidder.

Eric Houston moved, seconded by Tim Smith to accept the apparent low bid from Sparx Electric to complete the lighting work at the Triple C Arena. The motion passed with all in favor.

BID PROCESS Eric Houston asked if the city needs to change their bid process. He explained that when the project has been previously approved we should not have to approve it again. Tim Smith wants to make sure the city manager is protected.

John Orton feels when you are choosing a person to do labor, he would like to have it go out for bid. Allen K. Henrie feels there are times we should make a decision and move on.

AIRPORT - PROJECT APPROVAL Allen K. Henrie reported that we are ready to apply for grants to do some airport projects. To crack seal and seal coat the runway it would cost approximately \$81,000.00, and the city would pay \$9,000.00. To redo the parking and apron it would cost approximately \$473,685.00, and the city would pay \$23,685.00. The majority of the funding the city will pay has been set up in the budget.

Nick Reynolds moved, seconded by Eric Houston to approve a grant in the amount of \$473,685.00 for repair to the parking lot and apron. The motion passed with all in favor.

Tim Smith moved, seconded by Lori Talbot to approve a grant for \$90,000.00 to crack seal and seal coat the airport runway. The motion passed with all in favor.

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JUDICIAL ISSUES - MARTIN NAY Judge Martin Nay took this job not realizing the time it would take to complete his duties as necessary. He prepared a City Court Issues paper which is attached to these minutes.

Tim Smith moved, seconded by Eric Houston to revisit this matter in March 2010. The motion passed with all in favor.

ORDINANCE 2010-1 - MEETING TIMES AND DATES OF PANGUITCH CITY COUNCIL.

Eric Houston moved, seconded by Nick Reynolds to adopt Ordinance 2010-1 regarding meeting times and dates of Panguitch City council. The motion passed with all in favor.

ORDINANCE 2010-2 - RE-ADOPT THE UTAH CRIMINAL CODE, MOTOR VEHICLE ACT AND THE CONTROLLED SUBSTANCES ACT.

Eric Houston moved, seconded by Tim Smith to adopt Ordinance 2010-2 to re-adopt the Utah Criminal code, motor vehicle act and the controlled substance act. The motion passed with all in favor.

ORDINANCE 2010-3 - WATER CONSERVATION PLAN

Nick Reynolds moved, seconded by Tim Smith to adopt the 2010-3 water conservation plan. The motion passed with all in favor.

HOLIDAY SCHEDULE 2010

HOLIDAY SCHEDULE FOR 2010

NEW YEARS
JANUARY 1ST (Monday)

HUMAN RIGHTS DAY
JANUARY 18TH (Monday)

PRESIDENT'S DAY
FEBRUARY 15TH (Monday)

MEMORIAL DAY
MAY 31ST (Monday)

INDEPENDENCE DAY

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JULY 5th (Monday)

PIONEER DAY
JULY 23rd (Friday)

LABOR DAY
SEPTEMBER 6th (Monday)

COLUMBUS DAY
OCTOBER 11TH (Monday)

HARVEST DAY
OCTOBER 18th (Monday)

VETERANS DAY
NOVEMBER 11TH (Thursday)

THANKSGIVING
NOVEMBER 25th & 26th (Thursday & Friday)
Employees will take Friday the 26th,
using a personal day

CHRISTMAS
DECEMBER 24TH (Friday)

Lori Talbot moved, seconded by Eric Houston to approve the above Holiday schedule for 2010. The motion passed with all in favor.

DISCLOSURE STATEMENTS FOR CITY OFFICIALS The city officials filled out disclosure statements to be placed in their employee files.

COUNCIL ASSIGNMENTS/APPOINTMENT OF CITY OFFICIALS/CITY STAFF

**PANGUITCH CITY COUNCIL
COMMITTEE ASSIGNMENTS
2010**

**PUBLIC SAFETY, LAW ENFORCEMENT, FIRE,
CIVIL DEFENSE, HOSPITAL BOARD, COUNTY ZONING,
MAIN STREET COMMITTEE -
Mayor Janet Oldham
(Art Cooper will serve on the Hospital Board and
County Planning and Zoning.)**

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**MAYOR PRO-TEM, YOUTH CITY COUNCIL, LIBRARY, ARTS,
BEAUTIFICATION, MAIN STREET BOARD**
Chairman - Lori Talbot

**AIRPORT, NATURAL GAS,
SANITATION, SEWER, ANIMAL CONTROL**
Chairman - Tim Smith

**STREETS, SIDEWALKS, CULINARY WATER,
SECONDARY WATER**
Chairman - Nick Reynolds

**PLANNING & ZONING,
ECONOMIC DEVELOPMENT, B.I.C., COMMUNICATION,
TRIPLE C COMMITTEE**
Chairman - Eric Houston

**PARKS, RECREATION, BUILDINGS,
TRIPLE C COMMITTEE**
Chairman - John Orton

ADMINISTRATION - 2010

MAYOR - Janet Oldham

MAYOR PRO-TEMPORE - Lori Talbot

COUNCIL MEMBERS - Eric Houston, John Orton, Nick Reynolds,
Tim Smith and Lori Talbot

CITY MANAGER/AIRPORT MANAGER/ECONOMIC DEVELOPMENT - Allen
K. Henrie

CITY RECORDER - Cindy Breinholt

CITY TREASURER - Carla Farnsworth

PUBLIC WORKS DIRECTOR - David V. Owens

MAINTENANCE/PARKS - Kory B. Owens

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MAINTENANCE/ANIMAL CONTROL - Troy Pollock

**MULTI PURPOSE CENTER COORDINATOR/DIRECTOR -
Tony Beckstead**

CITY ATTORNEY - Barry Huntington

JUSTICE OF THE PEACE - Martin Nay

FIRE CHIEF - Dave Dodds

ASSISTANT FIRE CHIEF - Russell B. Bulkley

RECREATIONAL DIRECTOR - Greg Excell

CROSSING GUARD - Stacy Dalton

JANITORIAL - Nan Matthew, Erma Galloway

Tim Smith moved, seconded by Nick Reynolds to approve the list of assignments/appointments of city officials/staff. The motion passed with all in favor.

FINANCIAL STATEMENT APPROVAL - 2008/2009 Allen K. Henrie went over the management letter from the previous audit.

One mistake was found on the JP fines and corrected that day. There was a letter to the council stating the city does not have qualified financial employees. Our accountants help us each year on this issue but are still required to put it in our management letter.

Nick Reynolds moved, seconded by Eric Houston to approve the financial statement for the 2008/2009 fiscal year. The motion passed with all in favor.

CITIZEN COMMENT Randy Yard expressed concerns that citizen comment is going to be taken off the agenda and does not want this to happen. Becky Yard feels it has help them get involved with the community.

MULTI PURPOSE EVENT CENTER There are several work hours being completed at the arena. The New Years Eve party went well. Were not sure if the crowd liked the 6:00 p.m. to 10:00 p.m. hours we went to this year or if they prefer the previous hours from 8:00 p.m. to midnight.

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PENDING BUSINESS No changes.

DEPARTMENT REPORTS The council reviewed the JP Fines for the December 2009 month.

Eric Houston moved, seconded by Nick Reynolds to approve the JP Fine report for December 2009. The motion passed with all in favor.

CURRENT BILLS The council reviewed the current bills to be paid.

Lori Talbot moved, seconded by John Orton to pay the current bills. The motion passed with all in favor.

EXECUTIVE SESSION

Eric Houston moved, seconded by Nick Reynolds to go into executive session at 8:09 p.m. to discuss the character, professional competence or physical or mental health of individual's. Those invited in were Mayor Janet Oldham and City Council Members Eric Houston, John Orton, Nick Reynolds, Tim Smith and Lori Talbot. The motion passed with all in favor.

Eric Houston moved, seconded by Tim Smith to come out of executive session at 8:54 p.m. The motion passed with all in favor.

ADJOURNMENT

Meeting adjourned at 8:55 p.m.

Janet Oldham, Mayor

Cindy Breinholt, City Recorder